



Head Teacher Mrs L Hackfath LLB (Hons) PGCE
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29th September 2020

Dear Parent/Carer,

PARENT GOVERNOR ELECTION AT Stanford Junior and Infant school

I am writing to let you know that there is a vacancy for 1 parent Governor at our school and to invite you to stand for election or to nominate another parent to do so.

The governing body, with the Headteacher, has overall responsibility for the running of the school. Governing bodies have three main roles:-

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Overseeing the financial performance of the school and making sure its money is well spent.

Governors are not expected to be involved in the day-to-day management and administration of the school, but rather to set strategic plans for the school and to provide the Headteacher with guidance on general principles. However, Governors need a strong commitment to the role, the curiosity to question and analyse and the willingness to learn.

We would particularly welcome nominations from parents with the following skills:- health service experience or legal knowledge and commitment to the school.

Our parent Governors have a term of office of 4 years. Our full Governing body usually meets 3 times a year and has 5 committees who meet once per term. Attendance at meetings is important.

If you would like to stand for election or wish to nominate someone else, you should complete the attached form and return it to the school via your child. Completed nomination forms must be returned by the end of the school day on 13th October 2020. If there are more nominations than vacant posts, a ballot will be held and one voting paper per parent will be sent to you via your child.

If you would like further information on your eligibility to serve as a parent governor or on the role of a Governor, please contact me.

Yours sincerely

Mrs L Hackfath
Headteacher